



THE GERRARD SUITE

CONFERENCE **FACILITIES**

The Coach House Bar & Restaurant at Blakemere Craft Centre has a private conference room on the first floor of its premises, known as The Gerrard Suite. Newly refurbished at the end of the last decade (November 2009) it can easily accommodate up to 80 delegates.

The Gerrard Suite has a separate large oak bar, furnished with leather tub chairs and coffee tables, ideal as an initial meeting point and to serve refreshments during intervals and buffet lunches. It also has an outside spacious decked balcony, with patio tables and chairs, overlooking Kennel Woods and The Coach House gardens beneath.

Unfortunately, we do not currently have wheelchair access to The Gerrard Suite; we are in the process of trying to resolve this matter, please check with our Conference Co-ordinator for an update regarding this situation.

Blakemere is an ideal venue for Team Building Events as we have facilities on site for a variety of activities such as Supagolf, Falconry, Archery, Clay Pigeon Shooting and Pottery. For further details and prices please ask our Conference Co-ordinator. Our helpful and friendly staff offer excellent standards of service and endeavour to fulfil your wishes wherever possible.

Please find enclosed details of our delegate rates, room hire tariffs, the equipment we hold and our catering charges including hot and cold Buffet Menus, but should you have individual requirements we would be happy to discuss these with you.

Blakemere is set in the heart of beautiful Cheshire countryside with ample free parking on site and excellent facilities. We are conveniently located on the junction of the A49 and A556 in Sandiway, only a 25 minute drive from Chester city centre and 40 minutes from both Manchester and Liverpool. We are easily accessible from the motorway network, just 15 minutes from junction 10 on the M56 and 20 minutes from junction 19 on the M6.

If you wish to book The Gerrard Suite please contact us in the first instance, on 01606 883261, to discuss availability prior to completing the booking form.

We look forward to welcoming you soon to The Coach House Bar & Restaurant.



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Delegate Rates

If your conference is for 50 or more delegates we can offer a daily delegate rate for each of the guests attending your conference.

Our daily delegate rate is £18.95 per person.

This includes:-

Room Hire

All Equipment Hire

Tea, Coffee & Biscuits throughout your conference

Lunch (Menu A, B, C, D or E)

We can also provide at an additional supplement:

Homemade Cake: £2.25 per person

Danish Pastries: £2.75 per person

Bottled Water (small): £2.75 (sparkling or still)

The Gerrard Suite has a fully Licensed Bar available upon request.

Room Hire Tariffs:

The Gerrard Suite is available to hire at the following rates if your conference is for less than 50 people: -

Available to hire from Monday to Friday at the following rates: -

9.00 am – 12.30 pm : £50.00

1.30 pm – 5.00 pm : £50.00

9.00 am – 5.00 pm : £100.00

Please note there is a minimum charge of 12 delegates per conference



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Equipment:

We supply the following equipment free of charge upon request:-

Flip Chart and Coloured Pens
Pens, Pencils and Paper
Extension Leads

For an additional daily supplement, the following equipment is available upon request:-

Multimedia Projector & Whiteboard - £20.00
Overhead Projector - £5.00
Television & Video Recorder - £5.00

Refreshments:

The buffet menu price includes Coffee and Tea to be served throughout your conference. If you do not require a buffet for your conference Tea and Coffee is charged at £2.50 per person to be served on arrival and midway through your meeting.

We offer a variety of menus, which are included in this pack, but we are happy to discuss individual requirements and requests. Please contact our Conference Co-ordinator to discuss your requirements.

We have a fully licensed Bar within the Gerrard Suite, which is available upon request.



THE GERRARD SUITE
Conference Menus

Menu A - £7.95 per person

Sandwich Buffet

A selection of freshly made sandwiches on white and wholemeal bread

A selection of homemade cakes

A selection of fresh fruit

Tea & Coffee

Menu B

Finger Buffet

Please select from the following list; we suggest that you choose a minimum of 6 items or to the value of £10.55 per person.

Assorted Sandwiches – £2.50pp

Chicken Drumsticks – £2.75pp

Spicy Chicken Wings – £1.95pp

BBQ Ribs – £2.25pp

Coach House Focaccia Pizza (V) - £2.25pp

Garlic Bread - £1.60pp

Mini Goats Cheese & Tomato Tartlets (V) - £2.50pp

Salmon Goujons - £2.75pp

Chunky Hand Cut Chips - £1.75pp

Coach House Onion Rings – £1.50pp

Cheese Straws & Dips - £1.25pp

Tea & Coffee

Menu C – £11.95 per person

Plate Buffet

Sliced home cooked meats – choose two from Ham, Beef or Turkey

Chicken Drumsticks

Mini Goats Cheese & Tomato Tartlets (V)

Mixed Salad Bowl

Homemade Coleslaw, Potato & Savoury Rice Salad

Hand Cut Chunky Chips & Dips

Garlic Bread

Garlic Bread with cheese

Tea & Coffee



THE GERRARD SUITE
Conference Menu's

Menu D - £9.50 per person

Carvery Style Main Courses

Roast Beef served with Yorkshire pudding
Roast Turkey with chipolata sausage & seasoning
Honey glazed Ham
Goats Cheese & Tomato Tartlet (V)
Served on the carvery with a selection of vegetables and potatoes
Tea & Coffee

Menu E - £8.50 per person

Buffet Style Main Courses

Choose up to two items:
Chicken & Spinach Curry
Chilli Con Carnie
Beef Stroganoff
Classic Lasagne
Vegetable Lasagne (V)
Vegetable Curry (V)
Served on the carvery with a choice of rice or hand cut chips & mixed salad
Tea & Coffee

Menu F

Desserts

A selection of Danish Pastries £2.75
A selection of Homemade Cakes £2.25
Carrot Cake £3.25
Chocolate Gateaux £3.25



THE GERRARD SUITE
CONFERENCE BOOKING FORM

Contact Name (Mr/Mrs/Ms/Other):

Company:

Address:

.....

..... **Post Code**.....

Tel No: **Fax No:**

Date of Conference:

Time of arrival: am/pm*

Time of departure: am/pm*

No of delegates:

Room set up: Boardroom Style*/Theatre Style*/Other.....

Equipment Required:

Please delete those items you do not require: - Flip Chart / Pens, Pencils, Paper / Extension Lead / Overhead Projector / Television & Video / Multimedia Projector / Whiteboard

Other:

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CONFERENCE BOOKING FORM

Catering Requirements:

Refreshments: -

Tea and coffee will be served on arrival and will be available to delegates throughout your conference. If you wish any additional items to be served, such as biscuits, Danish pastries, homemade cake, etc, please state your requirements below:

Time Required

On arrival: Am/pm
 Mid Morning: am
 Mid Afternoon: pm
 Any other time: am/pm

Item Required

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Lunch: -

Please circle the menu(s) you require: -

Lunch Menu **A** / Lunch Menu **B** / Lunch Menu **C** / Lunch Menu **D** / Lunch Menu **E** / Dessert Menu **F**

Other.....

Time to be Served: am/pm

Signed: **Date:**

Print Name: **Position:**

The Coach House would like to thank you for your conference booking and we look forward to welcoming you. Should you have any queries or need to amend your booking in any way, please don't hesitate to contact us.